

**Optional 2024**

**Optional Answer  
Writing Focus**

**Group**

**PUBLIC**

**ADMINISTRATION**

**Batch - 1**

**Starts**

**JULY, 01, 2024,  
Monday**

**Available in Offline and Online**

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### Top Rankers of ForumIAS Academy, CSE 2023

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1. Aditya Srivastava (IAS Rank 1)
2. Donuru Ananya Reddy (IAS Rank 3)
  3. Ruhani (IAS Rank 5)
  4. Shristi Dabas (IAS Rank 6)
  5. Anmol Rathore (IAS Rank 7)
  6. Ashish Kumar (IAS Rank 8)
  7. Kush Motwani (IAS Rank 11)
  8. Medha Anand (IAS Rank 13)
  9. Shaurya Arora (IAS Rank 14)
  10. Kunal Rastogi (IAS Rank 15)

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### Top Rankers of ForumIAS Academy, CSE 2021 & 2022

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1. Ishita Kishore (IAS Rank 1, 2022)
2. Shruti Sharma (IAS Rank 1, 2021)
3. Garima Lohia (IAS Rank 2, 2022)
4. Uma Harathi N (IAS Rank 3, 2022)
5. Smriti Mishra (IAS Rank 4, 2022)
6. Dr. Mayur Hazarika (IAS Rank 5, 2022)
7. Utkarsh Dwivedi (IAS Rank 5, 2021)
8. Waseem Ahmad Bhat (IAS Rank 7, 2021)
  9. Ishita Rathi (IAS Rank 8, 2021)
  10. Preetam Kumar (IAS Rank 9, 2021)

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### ForumIAS Academy Students Rankers from other years

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1. Anudeep Duraishetty (IAS Rank 1, 2017)
  2. Sachin Gupta (IAS Rank 3, 2017)
  3. Anubhav (IAS Rank 8, 2017)
  4. Varnit Negi (IAS Rank 14, 2018)
  5. Ankita Choudhary (IAS Rank 14, 2018)
  6. Minal Karanwal (IAS Rank 35, 2018)
  7. Pratibha Verma (IAS Rank 3, 2019)
  8. Jivani Kartik Nagjibhai (IAS Rank 8, 2020)
    9. Apala Mishra (IAS Rank 9, 2020)
    10. Satyam Gandhi (IAS Rank 10, 2020)

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### ForumIAS Academy Students with Optionals

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1. Anshul Bhatt (IAS Rank 22, 2023)
2. Ayushi Pradhan (IAS Rank 36, 2023)
3. K N Chandana Jahnvi (IAS Rank 50, 2023)
4. Shashwat Agrawal (IAS Rank 121, 2023)
  5. Aditi (IAS Rank 247, 2023)
6. Aradhana Chauhan (IAS Rank 251, 2023)
7. Ananya Rana (IAS Rank 280, 2023)
8. Devesh Chaturved (IAS Rank 305, 2023)

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### 5 Times Rank I in Indian Forest Service

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**IFoS Rank I – Vaibhav Srivastava (2017), M Naveen Reddy (2018), Rishi Kumar (2019), Shruti (2021), Kolluru Venkata Srikanth (2022)**



## About Optional Answer Writing Focus Group (O-AWFG)

Optional Answer Writing Focus Group is an **answer writing program for Optional Subjects**. It will comprise of **daily answer writing tests** as well as **full length tests**.

The O-AWFG seeks to precisely solve four problems for the students:

1. a regular committed time for preparation of Optional for mains 2024.
2. to provide for incremental study plan on day – day basis.
3. to cover important and relevant PYQs as there has been trend from UPSC to repeat questions in optional.
4. to solve the hurdle of answer writing for optional.

### What is the scheme of the program?

The program will start from 1<sup>st</sup> July 2024. It will comprise of three (3) components:

**1. Daily Answer Writing Tests:** Mini Test comprising 3 – 5 questions will be provided. These will be conducted 4 times a week on Monday, Tuesday, Thursday and Friday. Out of 3 – 5 questions provided **2 will be graded** while other **3 will be for your self-assessment**. There will be 28 tests in this segment.

You will also be provided discussion and solution for these questions.

These tests will also comprise of PYQ questions.

Each optional Paper is divided into 4 parts. Paper 1 in 2 parts and Paper 2 in 2 parts. Each part will be having around 6 – 7 tests.

**2. Full Length Tests:** As said above each optional Paper is divided into 4 parts. Paper 1 in 2 parts and Paper 2 in 2 parts. Each part will be having around 6 – 7 tests. Post completion of each part we will be conducting a full-length sectional test. After completion of all the daily tests we will have 1 full length paper each on Paper 1 and Paper 2. So, in total we will be having 4 Full length Sectional paper and 2 Full Length paper. You will be provided detailed evaluation on the same. You will also receive solution and test discussion on the same.

**3. Mentorship:** You will be made available dedicated mentor whom you can meet throughout the program to understand feedback as well as help with anything related to your optional. The mentorship is available seamlessly in both online as well as offline mode.

### Fees and Concessions:

The program fee is **Rs. 12,980/- (inclusive of all taxes)** for both online and offline students.

The program is available at a concession of **25% for optional foundation students and GS foundation students**. The program is available at a concession of **15% for ForumIAS MGP and Current Affairs students**. The program is available at a **concession of 10%** for ForumIAS students from courses other than mentioned above.



## Fee Payment & Enrollment

Students can enroll in the program by paying the fees through the below means.

- A. By visiting the website: <https://academy.forumias.com> and making payment through Net Banking / Debit / Credit Card / UPI etc.
- B. By doing a NEFT / Cash Deposit in HDFC bank Accounts. For this Option, please email us at [admissions@forumias.academy](mailto:admissions@forumias.academy)
- C. By Visiting the Offline Guidance Center\* and making payment through Credit Card / Debit Card / Cheque / DD

For any query you can call us at +91 – 93117 40900 | + 91 – 93117 40400 or write to us at [admissions@forumias.academy](mailto:admissions@forumias.academy).

Admissions to the program are subject to acceptance of Terms & Conditions mentioned below.

**Please note:** Students who have taken admission in courses meant for Mains 2024 but are unsuccessful at Prelims 2024, can now migrate their course to any other course meant for Prelims/Mains 2025 by paying the balance fees if any applicable. They can also choose to continue in the course they have taken admission into. There will be no provision of refund of fees.

## Terms & Condition

- All fees once paid are non-refundable in nature. The course is also non-transferable in nature to another person.
- **The course will be valid till 30 September 2024.**
- Each program of ForumIAS is linked to ForumIAS Account with a fixed mobile number. No sharing of any programs is allowed. If candidates are found sharing programs, ForumIAS shall be free to terminate that or all program access to the candidate without any refund to the candidate. The company may initiate legal proceedings against candidates found sharing and selling such content.
- ForumIAS shall have full rights to close admissions as per its capacity. ForumIAS shall be free to amend its schedule in case of any exigencies that may arise.
- Force Majeure: Flaviant Network Pvt Ltd ("FNPL") will deliver this program on best effort and good faith basis. By subscribing to the program, you understand that in the case of a force majeure event, such as natural disaster, calamity, outbreak of a pandemic, accident, bodily harm, sickness to any persons directly involved in delivery of the program FNPL reserves right to modify, change or discontinue the program and shall not be liable for any financial obligations arising out of it. All disputes will be subject to jurisdiction of Delhi High Court.



## Test Calendar – Optional Answer Writing Focus Group (O-AWFG) – Public Administration

28 Daily Answer Writing Tests (DAWT) + 4 Full Length Sectional (FLS) + 2 Full Length Tests (FLT)

#	Date and Day	Test Type	Syllabus
1	1 <sup>st</sup> July 2024 Monday	DAWT	<b>Civilisation and Public Administration</b> , The Progressive Era in USA
2	2 <sup>nd</sup> July 2024 Tuesday	DAWT	The Administrative Management Approach, The Bureaucratic theory of Max Weber
3	4 <sup>th</sup> July 2024 Thursday	DAWT	<b>Administrative Thought</b> : Elton Mayo, Chester Bernard, Herbert Simon
4	5 <sup>th</sup> July 2024 Friday	DAWT	<b>Administrative Behaviour</b> : Leadership, Motivation and Morale
5	8 <sup>th</sup> July 2024 Monday	DAWT	<b>Administrative Thought and, New Public Administration</b> and Public Choice approach : The impact on the Discipline
6	9 <sup>th</sup> July 2024 Tuesday	DAWT	<b>Post-Weberian Developments</b> - The rise of Postmodern Concepts, <b>Organizations</b> - Systems, Structure and forms of Organization,
7	11 <sup>th</sup> July 2024 Thursday	DAWT	<b>The Concept of Comparative Public Administration</b> , Method and Level of CPA, <b>Ecology and administration</b> and Riggsian models and their critique, Ferrel Heady
8	12 <sup>th</sup> July 2024 Friday	DAWT	Meaning, Scope, and Significance of <b>Administrative Law</b>
9	14 <sup>th</sup> July 2024	FLS	<b>Sectional Test 1 – Test # 1 – 8</b>
10	15 <sup>th</sup> July 2024 Monday	DAWT	<b>Changing profile of development</b> and Anti-development thesis, <b>Strong state versus the market debate</b> ; Impact of liberalization on administration in developing countries.
11	16 <sup>th</sup> July 2024 Tuesday	DAWT	<b>Models of policy-making</b> and their critique, Processes of conceptualisation,
12	18 <sup>th</sup> July 2024 Thursday	DAWT	<b>Personnel Administration</b> :: Recruitment, training, career advancement, position classification, discipline, <b>Personnel Administration</b> :: Pay and service conditions; employer-employee relations, grievance redressal mechanism.
13	19 <sup>th</sup> July 2024 Friday	DAWT	<b>Personnel Administration</b> :: Code of conduct and Administrative ethics.
14	22 <sup>nd</sup> July 2024 Monday	DAWT	Planning, implementation, monitoring, <b>State theories and public policy formulation.</b>
15	23 <sup>rd</sup> July 2024 Tuesday	DAWT	<b>Monetary and fiscal policies</b> , Budgets types and forms, <b>Budgetary process</b>
16	25 <sup>th</sup> July 2024 Thursday	DAWT	Financial accountability; Accounts and Audit
17	26 <sup>th</sup> July 2024 Friday	DAWT	Techniques of <b>Administrative Improvement</b>
18	28 <sup>th</sup> July 2024	FLS	<b>Sectional Test 2 Test #10 – 18</b>
19	29 <sup>th</sup> July 2024 Monday	DAWT	<b>Kautilya Arthashastra</b> and Mughal administration, <b>Legacy of British rule</b> in politics and administration Indianization of Public services



20	30 <sup>th</sup> July 2024 Tuesday	DAWT	<b>Constitutionalism</b> and Political culture, <b>Bureaucracy and democracy</b> , Bureaucracy and development
21	1 <sup>st</sup> August 2024 Thursday	DAWT	<b>Public sector in modern India</b> ; Forms of Public Sector Undertakings and Issues,
22	2 <sup>nd</sup> August 2024 Friday	DAWT	<b>Union Government</b> and Administration, <b>Machinery of planning, Decentralized planning</b> for economic development and social justice.
23	5 <sup>th</sup> August 2024 Monday	DAWT	<b>State Government</b> and Administration, <b>Changing role of the Collector</b> , District administration and democratic decentralization.
24	6 <sup>th</sup> August 2024 Tuesday	DAWT	<b>Political rights</b> ; Grievance redressal mechanism; Civil service neutrality; Civil service activism,
25	8 <sup>th</sup> August 2024 Thursday	DAWT	<b>Budget as a political instrument</b> ; Parliamentary control of public expenditure,
26	9 <sup>th</sup> August 2024 Friday	DAWT	<b>Administrative Reforms</b> since Independence, <b>Reforms in financial management</b> and human resource development; Problems of implementation.
27	11 <sup>th</sup> August 2024 Sunday	FLS	<b>Sectional Test 3 – From test #19 – 25</b>
28	12 <sup>th</sup> August 2024 Monday	DAWT	<b>Criminalisation of politics</b> and administration; Police-public relations, Reforms in Police
29	13 <sup>th</sup> Augst 2024 Tuesday	DAWT	The Concept of <b>Rural Development</b> , Urban <b>Local Government</b> ,
30	14 <sup>th</sup> August 2024 Wednesday	DAWT	<b>British legacy</b> ; National Police Commission; Investigative agencies
31	16 <sup>th</sup> August 2024 Friday	DAWT	Significant <b>Issues</b> in Indian Administration - Polity, Constitution and Governance, Environment and Technology,
32	18 <sup>th</sup> August 2024 Sunday	FLS	<b>Sectional Test 4 – From Test #26 – 31</b>
33	25 <sup>th</sup> August 2024 Sunday	FLT	<b>Public Administration Paper I</b>
34	26 <sup>th</sup> August 2024 Monday	FLT	<b>Public Administration Paper II</b>